



# AMTIL Editorial Guidelines

## Introduction

These Editorial Guidelines are binding on all print and online news produced by AMTIL, its staff and contractors.

The Publisher and Editors are responsible for taking reasonable steps to comply with the Editorial Guidelines in their print and online publications. This applies to actions by all AMTIL employees and external contributors, including those who are not journalists.

The Guidelines provide information on four criteria that are critical to the production of quality news.

## Accuracy and clarity

1. Ensure that factual material in news reports and elsewhere is accurate and not misleading, and is distinguishable from other material such as opinion.
2. Provide a correction or other adequate remedial action if published material is significantly inaccurate or misleading.

## Fairness and balance

3. Ensure that factual material is presented with reasonable fairness and balance, and that writers' expressions of opinion are not based on significantly inaccurate factual material or omission of key facts.
4. Ensure that where material refers adversely to a person, a fair opportunity is given for subsequent publication of a reply if that is reasonably necessary to address a possible breach of clause 3.

## Privacy and avoidance of harm

5. Avoid intruding on a person's reasonable expectations of privacy.
6. Avoid causing or contributing materially to substantial offence, distress or prejudice, or a substantial risk to health or safety.

## Integrity and transparency

7. Avoid publishing material which has been gathered by deceptive or unfair means.
8. Ensure that conflicts of interests are avoided or adequately disclosed, and that they do not influence published material.